

Library Catalog Search on Alexandria:

- 1. Go to my library website http://edinburghmshslibrary.weebly.com/ and click on "Navigate Your Way to Reading Success". Click on "Alexandria Library Catalog Search". On the Researcher screen, click on Search. You may also go to the school's website http://edinburghcs.ss10.sharpschool.com/ and find "Students & Parents". On that pull down menu, click on "HSMS Library" and follow the same steps above.
- 2. Type in your search by Author, Title, Series, etc... Click on the "?" in the top right hand corner for information on advanced features.
- 3. Write down the name of your book, the author and the call number.
- 4. We have 10 labeled sections in our library Fiction, Non-Fiction, Biography, Reference, Professional (for staff only), Graphic Novels/Comics, Verse Novels, New Books, Eliot Rosewater and Young Hoosier.
- A. Fiction is in alphabetical order by the authors' last name. For example, "The Fire", is by James Patterson. You will find this book in the "P" section of Fiction, labeled "FIC PAT".
- B. Non-Fiction is organized by Dewey Decimal Classification, with a call number and the author's last name. For example, the book "Pickup Trucks" is by John Carroll. You will find this in the "600s" section of Non-Fiction, labeled "629.223 CAR".
- C. Biographies and Autobiographies are organized with the number "92" and alphabetically by the subjects' last names. For example, the book "William Shakespeare" is a biography. You will find this book in the "S" section of Biographies, labeled "92 SHA".
- D. Reference and Professional books are organized by call number and the author's last name. For example, the book "Vincent Van Gogh" is by Trewin Copplestone. You will find this book in the Reference section labeled "759 COP".
- E. Graphic Novels/Comics are located in the 700 section of Non-Fiction, unless they are New, Eliot Rosewater or Young Hoosier Books those sections are labeled and include Fiction, Non-Fiction and Biographies. "Roller Girl", is by Victoria Jamieson. It is labeled 741.5 JAM.
- F. Verse Novels are located at the end of the Fiction section.
- G. There is a 2 book limit per student and they are due 2 weeks from the checkout date. Your books may be renewed once, allowing 4 weeks for completion, unless a hold has been placed on it for another student.